

THOMPSON & JACKSON SOLICITORS LLP

Fixed Fee Probate – obtaining the Grant only service

Please note that this service is only available in respect of Estates that are:

- (i) not subject to Inheritance Tax, and
- (ii) where the more complicated HMRC form IHT400 is not required.

If you instruct us on a Grant only service basis then it is incumbent upon you to supply all the necessary information that we request from you and you will be responsible for dealing with all other aspects of the Estate Administration.

Work that we carry out for the fee detailed below:

- We will prepare an Oath for Executors and HMRC IHT205 Tax Return (“Probate documentation”) on the basis of and in reliance upon the information provided by you.
- We will prepare and send to you the draft Probate documentation for your approval.
- Upon receiving confirmation that you approve the draft Probate documentation we will arrange for you to complete the Probate documentation.
- We will complete the Probate Application to the Probate Court.
- When the Grant of Probate has been issued we will provide this to you together with five Court sealed copies.
- Please note:
 - i) we will be relying solely on the information that you provide as to the value of assets, liabilities etc. and therefore the onus is very much on yourself to provide accurate information which in due course will be submitted to HM Revenue & Customs.
 - ii) we will not be liable to yourself for any loss that you may suffer if it transpires that the information provided by you to HM Revenue & Customs and/or the Probate Registry is not accurate.
 - iii) we will not be providing you with any other advice regarding either the administration of the estate or your duties and responsibilities as a Personal Representative

Our Costs for the above service

Our fee - £580.00 plus VAT (£696.00 including VAT).

In addition to the above fee there are also disbursements to be added (i.e. payments made to third parties) namely:

- Probate Court fee - £164.00 (including five Court sealed copies and Court sealed copy Will.)

If the requirement for the Grant of Probate is urgent then we reserve the right to charge an additional fee. Our fee for an urgent application will normally be £700 plus VAT (£840 including VAT).

Please Note if the deceased died without a valid Will then the above information is still applicable, but instead an application will be made for a Grant of Letters of Administration as opposed to a Grant of Probate. If the deceased died with a valid Will, but there are no executors available to prove that Will then an application will be made for a Grant of Letters of Administration with the Will annexed.